

MARLBORO TOWNSHIP SHADE TREE COMMITTEE

MINUTES FROM DECEMBER 19, 2011

MUNICIPAL COMPLEX

Meeting is called to order at 7:35PM

Roll Call was taken

Sherry Cilea –Present

Eric Engel –Not Present

Pat Ondar –Present

Debi Richards –Not Present

Tara Vitale –Not Present

Jeff Weiss – Present

Ron Dollman – CME Associates –Present

Scott Metzger – Councilperson –Not Present

Opening statement is read by Jeff Weiss, chairperson.

As the presiding officer of this meeting of the Marlboro Shade Tree Committee, I hereby declare that the notice requirements in accordance with the provisions of the open meeting law chapter 21, P.L. 1995 has been provided in accordance with the annual notice procedures of C 10.428 of said Act. I further order that this public announcement be place in the minutes of this meeting.

A motion to approve the minutes from the November meeting was made by Pat Ondar and seconded by Sherry Cilea.

Proposed Tree Park

An Open Space property recently purchased by the town is being considered for the proposed Tree Park. The committee contacted Rutgers Agricultural Department and is scheduling a meeting after the New Year to discuss a Master Plan for the parcel of land. The committee hopes to work with the Open Space Committee and the Master Gardeners of Monmouth County for landscape services.

Open items from the November meeting

- **Five Year Forestry Plan** - A grant to fund the cost of the next Five Year Forestry Plan (due year ending 2012) has been submitted for state's approval. The committee has received its required CE credits by attending the NJ Shade Tree Federation Conference in Cherry Hill. The Annual Report is due in February 2012 which keeps Marlboro's status "approved" by the state.
- **CSIP Grant** – the town has reviewed and submitted grant to the state for the next five year Forestry Plan. Other CSIP Grants will be applied for next year.
- **Budget** – The 2012 proposed STC budget was submitted to town's administration and waiting for approval.
- **Tree City USA** – The committee is in compliance. The yearend report is completed Application for recertification was submitted to Town Administration for signature and mailed to State. Waiting for Approval.
- **Chapter 337 Discussion** – The ordinance still in reviewed. Fees and permits are in the final stages.
- **Arbor Day 2012**- Arbor Day 2012 will take place on Saturday, April 28, 2012. The number of small and large trees still being discussed by the committee. Also discussed were location, volunteers, and planting.
- **Beautification Day 2012**- The committee will continue to support the poster contest and participate in Beautification Day.

NEW BUSINESS

- No new business
- A motion to adjourn the meeting was made at 8:30pm by Sherry Cilea and seconded by Pat Ondar.

The next meeting date will be January 30, 2012 at 7:30pm.

