

MARLBORO TOWNSHIP SHADE TREE COMMITTEE

MINUTES FROM MARCH 19, 2014

MUNICIPAL COMPLEX – ROOM 2 7:30PM

Meeting is called to order at 7:40pm

Roll Call was taken

Sherry Cilea – Not Present

Mary Eng –Present

Eric Engel –Present

Pat Ondar –Present

Debi Richards –Present

Scott Warren – Not Present

Jeff Weiss – Present

Shari Spero – CME Associates –Present

Trevor Taylor – CME Associates, Present

Randi Marder – Councilperson –Not Present

Opening statement is read by Jeff Weiss, chairperson.

As the presiding officer of this meeting of the Marlboro Shade Tree Committee, I hereby declare that the notice requirements in accordance with the provisions of the open meeting law chapter 21, P.L. 1995 has been provided in accordance with the annual notice procedures of C 10.428 of said Act. I further order that this public announcement be place in the minutes of this meeting.

A motion to approve the minutes from the February meeting was made by Pat Ondar and seconded by Eric Engel.

Proposed Tree Park

The State continues restoring the former Marlboro Psychiatric property. The property will be preserved as a park. Plans will be revisited at the time the state transfers' ownership to Marlboro Township which is estimated near year end of 2014.

Open items from the February meeting

- **Five Year Forestry Plan** – The committee is on track for the first half of the year to meet our goals. The 2013 Annual Accomplishment Report was completed, signed, and submitted to the state of NJ for approval.
- **Tree City USA** – The Re-Certification application was completed, signed, and submitted to the National Arbor Day foundation for approval.
- **Arbor Day 2014** – The Arbor Day celebration will take place on the grounds around Town Hall on Saturday April 26, 2014. The township has been approved to receive 500 sapling trees through the New Jersey Tree Recovery Campaign. The Breakfast will be held at the Town Hall followed by speeches. The Mayor will read an Arbor Day Proclamation and a Ceremonial Tree Planting to commemorate Arbor Day. Participants will plant large trees to replace ones damaged by Hurricanes Sandy. The committee reviewed the following, timeline, volunteers, breakfast, donations, speakers, sapling and seedling planting and materials, inventory and supplies. The activity booklet designed by Girl Scout Troop 1795 was reviewed as well as other activities that the Troop will lead.
- **Community Garden** – Trevor Taylor and Shari Spero, from CME Associates presented a site plan that will be submitted to the Monmouth County planning board. The plan included a gravel driveway, approximately sixty planting plots, a street side landscape buffer, rain garden, water tap, seating areas, walkways, fencing and a shed. Also discussed were security and rules and regulations.
- **Beautification and The Memorial Day Parade** – The committee will participate and support both events in 2014 taking place on May 17th and May 18th.

New Business

- The Shade Tree Committee website has been updated to include the Five Year Forestry Plan and the fifth year status of Tree City USA.
- The committee will become involved in the upkeep of the Veterans Memorial Garden located in front of Town Hall.
- Marlboro Day activities were brainstormed.

A motion to adjourn the meeting was made at 9:40pm by Mary Eng and seconded by Debi Richards. **The next meeting date will take place on April 16, 2014 at 7:30pm**

