

FLAT PATIO, DRIVEWAY, FENCE AND SHED (Up to 200 sq. ft.)

PERMIT CHECKLIST

Please include the following with your permit application:

1. Two (2) copies of your survey showing the location of the fence, shed or patio. The symbol for fencing is ____X____X____X____X____X____X____X____X____X____. The survey must be proper size, not reduce or enlarged or faxed. All existing structures must be drawn on it to scale and the proposed structure must be drawn to scale, and dimensioned.
2. A copy of the fence estimate or a list of materials if you are installing it yourself.
3. A charge, check or cash (exact amount only) for \$50.00 (for fence and shed) or \$100 for patios, walkways or driveways. Checks made out to “*Marlboro Township*”. We are now also accepting payment by credit card (VISA, MasterCard or Discover).
4. On the Zoning Application please indicate the height and type of the fence, for a shed or patio, indicate the size, dimensions and distance from property lines and other structures. If you visit our website at www.marlboro-nj.gov you can query “shed” to read about the new setbacks and sizes that were approved in 2015.
5. Please be sure that your Zoning Application is filled out completely and that your signature is notarized. For your convenience we will be happy to notarize your signature on the zoning application at no charge.

Note: Fences in Easements are not permitted unless you have written permission from the owner of the easement and also sign a Township Easement Agreement stipulating that the fence posts will go into a non-permanent setting and if access to the easement is needed, the fence comes down and goes back up at property owner’s expense. **SHEDS MAY NOT BE PLACED IN EASEMENTS.**

Note: General Permit Fees are now \$100.00. Fees for Pools, Patios, Driveways, Courts and Stanchions are \$100.00. Zoning will collect \$400.00 for the Engineering Department for all above in-ground pools and \$200.00 for above ground pools.