

Dear Parking Permit Holder,

Renewals should be completed on-line via the Township's SDL Portal, on or before March 31, 2023.

First, if you have not already done so, create an account on Marlboro Township's SDL Portal at <https://www.sdlportal.com/login>. Include your address in your profile, so that your parking permit application will auto-populate.

Once an account has been created, please follow the steps outlined in order to apply or renew your parking permit. These steps are also available on the Township website at:

[Portal Process for Parking](#)

1. Visit <https://www.sdlportal.com/towns/nj/monmouth/marlborotwp> and login. Then at the top of the page, choose 'Requests'.
2. From the 'Requests' page, find the section for the Clerk Department/Parking permit to start the renewal process or a new application. **You will need three required documents available digitally for upload in order to complete your application.**
3. Select the parking lot (Union Hill, Cambridge, Texas Road) and fill out all fields completely with current information.
4. When you complete all the fields in the application and have uploaded the required documents; click submit at the bottom of the page.
5. Municipal staff will review your on-line application.
6. If your application is approved, you will receive an email notifying you that payment is due (check spam/junk folder - request for payment comes from no-reply@sdlportal.com). Once payment is received, a permit will be mailed to you. Note that if a spot is not available for the parking lot of your choosing, you will be notified and added to the wait list.